

ADVANCED STANDING POLICY

1. Advanced Standing is only available for
 - Mandatory courses
 - Anatomy (MRS161H1/ANRD111)
 - Clinical Behavioural Sciences (MRS269H1/HBRD241)
 - Interprofessional Research (MRS266H1/RMIP231)
 - Physiology (MRS162H1/PSRD120)
 - Selectives I, II and III
2. Each student may be granted advanced standing for a maximum of three (3) full-credit course equivalents (with no more than two full-credit course equivalents per academic year) in the Medical Radiation Sciences Program.
3. Students who enter the Medical Radiation Sciences Program and have completed **only** one (1) undergraduate year are not eligible to apply for advanced standing.
4. There is no partial advanced standing in any course.
5. Students who are granted advanced standing in courses do not receive any financial compensation from the University of Toronto regarding academic fees. Academic fees levied by the University of Toronto apply to the entire curriculum, not to individual courses per se.
6. Advanced standing courses in the Medical Radiation Sciences curriculum do not count as a credit. They are recorded as an exemption in the University of Toronto transcript or an equivalency in Michener transcript. They will not be calculated into the grade point average.
7. Students granted advanced standing are expected to exhibit mastery of the exempted material throughout their registration in the Medical Radiation Sciences Program.
8. Courses for which advanced standing is granted in one academic year are not guaranteed to receive advanced standing in upcoming academic years. Each application for each academic year is independent of each other.
9. Advanced Standing application process
 - **Mandatory courses**
 - Students accepted into the first year of the program receive the following information prior to orientation:
 - ⇒ The Advanced Standing Policy
 - ⇒ Advanced Standing application form
 - ⇒ Course outlines for Anatomy, Clinical Behavioural Sciences, Interprofessional Research and Physiology
 - Students must request advanced standing for mandatory courses beginning in September by 1700hr on the Friday before the first day of class of the Fall term.
 - Students seeking advanced standing must provide to the Medical Radiation Sciences Office by the application deadline the following package of **each** course for which an advanced standing is requested:
 - ⇒ Completed advanced standing application form
 - ⇒ Official or unofficial transcripts. *Students should not contact the Medical Radiation Sciences Office for transcripts from previous universities.*

- ⇒ Description in sufficient detail (course outline, list of required reading materials, topics covered and evaluation method and requirements) to establish the comparability of previous educational experience to the course in the medical radiation sciences curriculum for which advanced standing is being sought.
- The Medical Radiation Sciences Office sends each request along with the supporting documentation to the Course Professors.
- The Course Professor adjudicates the request for advanced standing and approves or denies the request for advanced standing based on the submitted documentation. Course Professors may choose to contact the student to further ascertain the latter's suitability for advanced standing, but this isn't required nor expected.
- It is expected that all decisions regarding advanced standing of the mandatory courses will have been completed within one week of the date the class first meets.
- Appeals can be directed to the Course Professor in writing within five (5) working days after the decision from the Course Professor. The appeal letter should include citation of specific areas of disagreement supported by documentary evidence. The students are reminded to attend class for the course during the appeal period.
- The decision of Course Professor is final.
- **Selectives I, II and III**
 - Students must request advanced standing for Selectives I, II and III as per the deadline date published each academic year by the Selectives Office. This is a **firm** deadline.
 - Courses that can be used to apply for advanced standing for Selectives I, II and III are outlined in the "Suggested Courses Document" on Blackboard, the document is subject to change from year to year.
 - Students seeking advanced standing must provide to the Selectives Coordinator by the application deadline the following package of **each** course for which an advanced standing is requested:
 - ⇒ Completed advanced standing application form. *Forms are available from the Selectives Coordinator or on SRC Blackboard site.*
 - ⇒ Unofficial transcripts. *Students should not contact the Medical Radiation Sciences Office for transcripts from previous universities.*
 - ⇒ Description in sufficient detail to establish the comparability of previous educational experience to the course in the Medical Radiation Sciences curriculum for which advanced standing is being sought.
 - The application package for each course will be reviewed by the Selectives Approval Committee for Advanced Standing. This committee will provide a recommendation only for the course to be forwarded to the Registrar of the Medical Radiation Sciences Program as official submission for Advanced Standing.
 - The Medical Radiation Sciences Office sends each request along with the supporting documentation to the Undergraduate Chair of the Department for each course at University of Toronto or to the Undergraduate Chair at the Michener Institute for Applied Health Sciences.

- The Undergraduate Chair adjudicates the request for advanced standing and approves or denies the request for advanced standing based on the submitted documentation. The Undergraduate Chair may choose to contact the student to further ascertain the latter's suitability for advanced standing, but this isn't required nor expected.
- The decision of Undergraduate Chair is final and students are unable to appeal the final decision.
- Dropping a selective course for an advanced standing credit
 - Students may request to drop a selective course and elect to use one of their advanced standing credits in its place. A formal request must be submitted to the Selectives office within 10 business days of the official start of the academic semester.
- Switching into a different selective course
 - Students may request to switch into a different selective course than the one they are currently enrolled in provided there is space in the requested course. A formal request must be submitted to the Selectives office within 10 business days of the official start of the academic semester.

10. Advanced standing is generally granted if:

- The student has had comparable previous (formal) exposure to the subject matter, **and**
- The student attained at least a B minus (70%) passing grade, **and**
- The previous exposure occurred less than 5 years previously, **and**
- There is a comparable equivalent course at the University of Toronto (for Selectives I, II and III)